

BCUSU

Student Rep Superstars

Evidence Guide

Your Students' Union



What is Rep Superstars?

Rep Superstars is a reward scheme that gives you recognition and prizes for the work you do as a Rep!

You need to complete the tiers in order, working from Bronze to Gold.

You receive the associated prize after you complete the tier, and are awarded a pin and certificate at the Roaries for the highest tier you have achieved that year.

In this guide you will find information about all of the goals, with examples of things previous Reps have submitted for the goal to give you an idea of what we're looking for!

Bronze
Rep tote-bag

Silver
Water bottle

Gold
Exclusive social

All tiers
Pin and certificate

How do I submit for goals?

You will need to complete the submission form for each goal you want to submit for.

Some goals don't need you to submit anything, and you're ticked off by the Activities and Representation Team after key events like Rep Councils.

Some evidence might count for multiple goals, so be savvy!

Once you submit, it comes to the ART Team to be approved. If we reject your submission, you will receive a Teams notification with the reason why, and you'll have the opportunity to resubmit with the right evidence.



Bronze



Complete ALL:

* Attend Course Rep Training



This is automatically completed when you complete the Post-Training Quiz

* Introduce yourself to your class



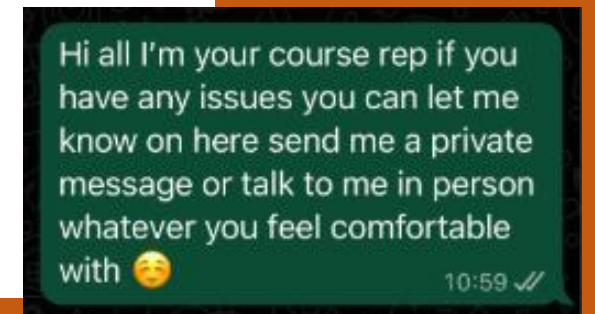
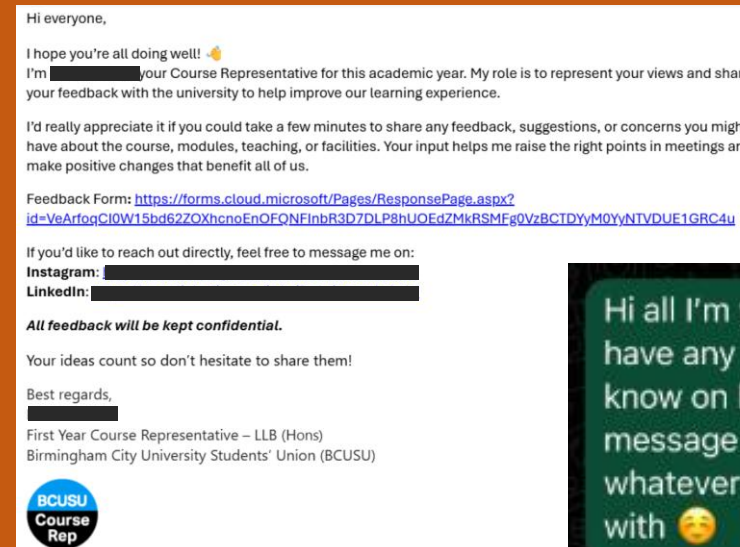
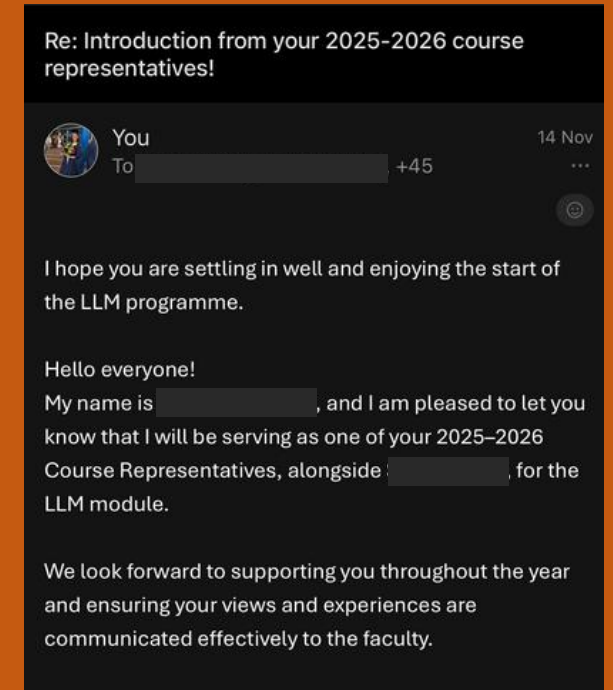
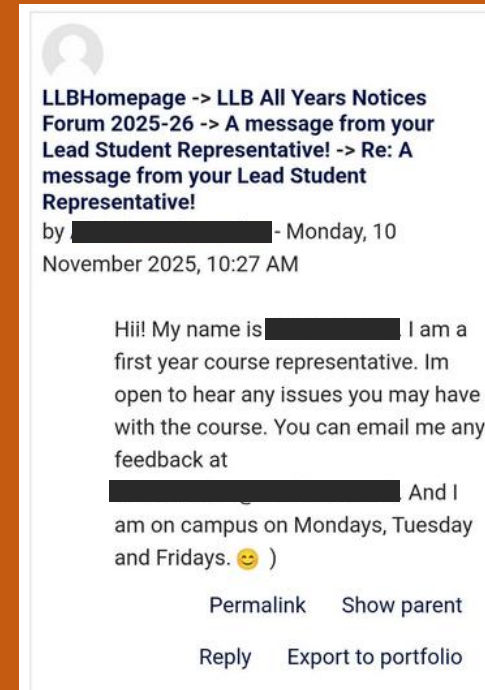
Choose and upload any **one** of the following:

- Screenshot of an email to your Course
- Screenshot of a Moodle post or page
- Screenshot of a message in a group chat

* Attend a Course Feedback Forum



Upload a completed Post Meeting Report, reflecting on your experience in the meeting



* Attend a Rep Council



This is manually ticked off by the ART Team after each Rep Council

* Log 5 pieces of feedback



This is manually ticked off by the ART Team at regular points throughout the year

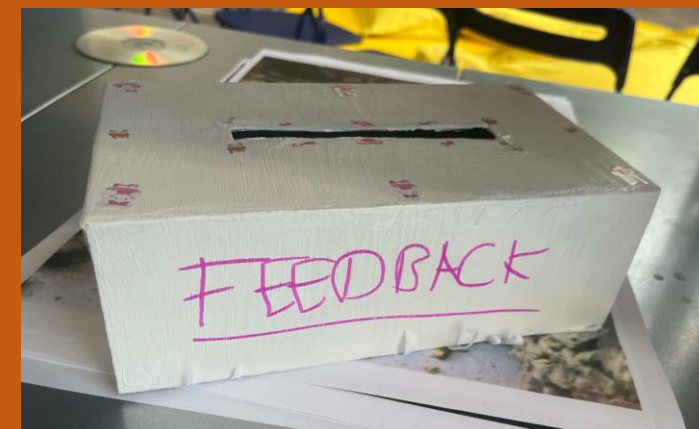
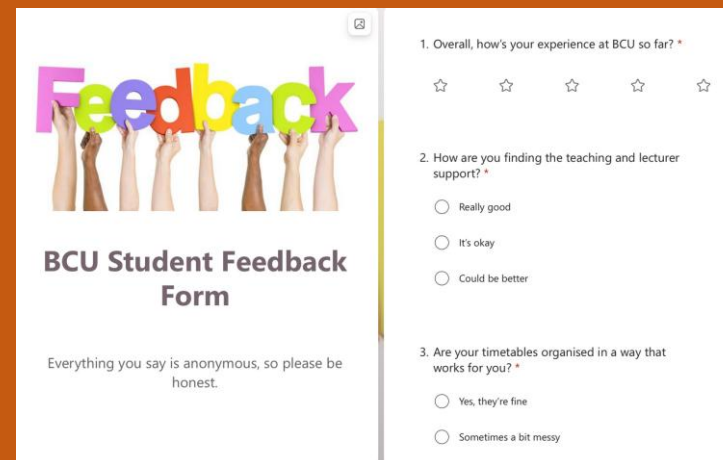
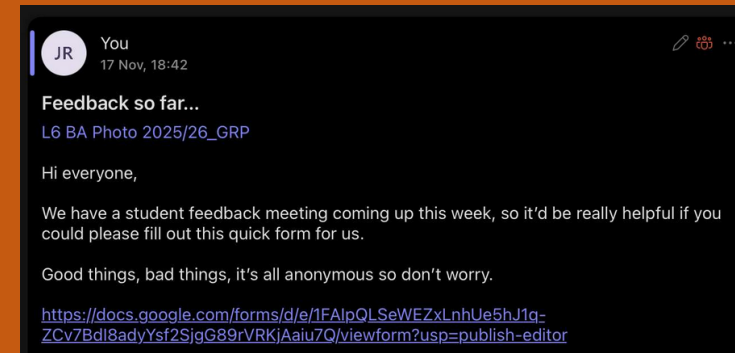
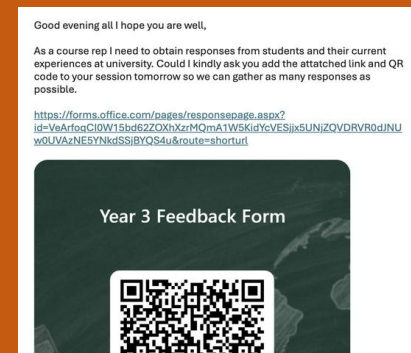
Feedback must be logged as individual items, and contain a reasonable level of detail

* Share how you're collecting feedback from students



Choose and upload any **one** of the following:

- Screenshot of a form or survey
- Screenshot or photo of how you're sharing your survey (*This might be a poster, an email, or a message etc.*)
- Photograph of you asking for feedback in class
- Screenshot of a message asking for general feedback
- Photograph of a physical feedback box or board



silver



Complete SIX:

Attend 2 Course Feedback Forums



Upload a completed Post Meeting Report, reflecting on your experience for the 2nd meeting

Attend 2 Rep Councils



This is manually ticked off by the ART Team after each Rep Council

Log 10 pieces of feedback



This is manually ticked off by the ART Team at regular points throughout the year

Feedback must be logged as individual items, and contain a reasonable level of detail

* Attend a University outreach event (e.g. Open Day) as a Course Rep



Choose and upload any **one** example:

- Screenshot of an email from a member of staff confirming your attendance
- Photograph of you attending the event

* Work a BCUSU run Rep Stall



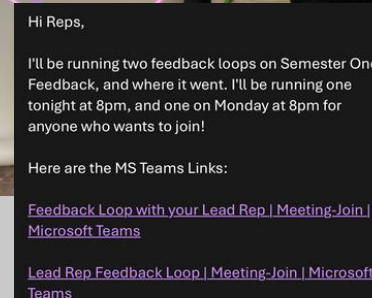
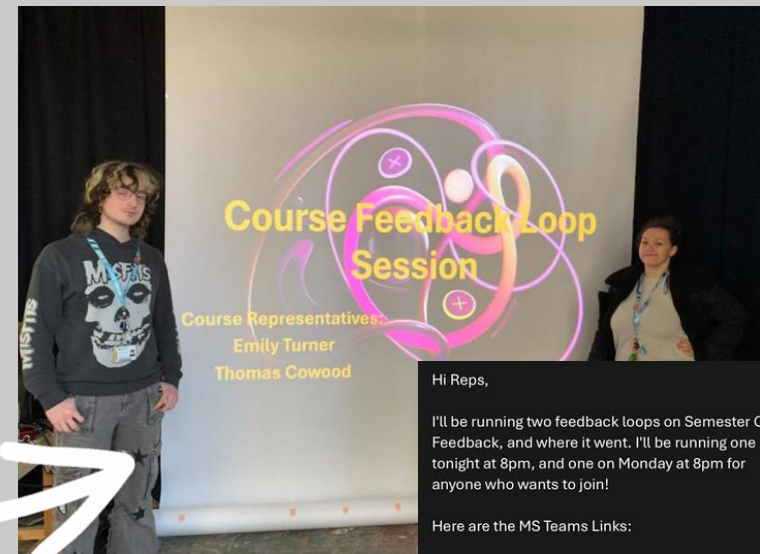
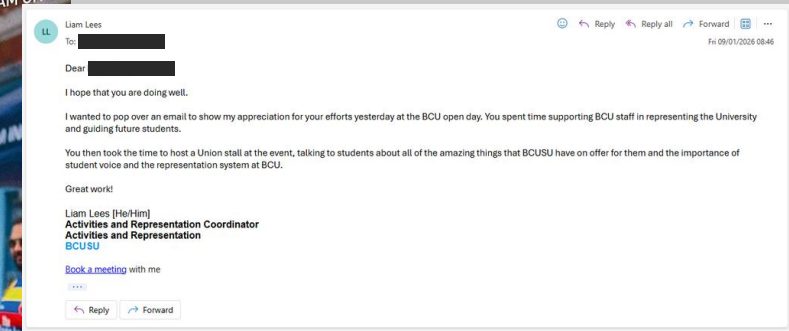
This is manually ticked off by the ART Team after the event

* Share how you've kept students up-to-date on resolving their feedback



Choose and upload any **one** example, it might be a:

- Screenshot of an email to your Course
- Screenshot of a Moodle post or page
- Screenshot of a message in a group chat
- Photograph of you giving a short presentation
- Photograph of a poster or info on a notice board



Hey everyone,

So the feedback you all have given has been discussed with Neil (course leader) and we have some things that are soon going to get done. Thankyou for raising your voices and giving feedback ❤️

Feedback by shahbaz: Lecture recordings are now done by university and they will be uploaded soon.

Feedback by Dan: Timetable issue. It has been resolved and he is saying nothing will happen again, hopefully.

Feedback by Mike: More assignment support will be given from now on by every lecturer and Neil confirmed that

7:21 PM ✓

* Run a wellbeing or Course community event



Upload a photograph of your event taking place
Collaborate as Reps, or with your Academic Society!



* Post an Idea on the Ideas Board



Upload a screenshot of your approved idea on the Ideas Board

* Run your own Rep Stall



Upload a photograph of your stall taking place
Collaborate as Reps to promote yourselves and the work you do – you could run a fun feedback gathering activity!



Gold



Complete SIX:

Attend 3 Course Feedback Forums



Upload a completed Post Meeting Report, reflecting on your experience for the 3rd meeting

Attend 4 Rep Councils



This is manually ticked off by the ART Team after each Rep Council

Log 20 pieces of feedback



This is manually ticked off by the ART Team at regular points throughout the year

Feedback must be logged as individual items, and contain a reasonable level of detail



* Share how you've kept students up-to-date on resolving their feedback



Choose and upload any **one** example, it might be a:

- Screenshot of an email to your Course
- Screenshot of a Moodle post or page
- Screenshot of a message in a group chat
- Photograph of you giving a short presentation
- Photograph of a poster or info on a notice board

This should be for a different topic than the one you submitted for Silver

* Encourage your class to complete the NSS or Mid-Module Evaluation



Choose and upload any **one** of the following:

- Screenshot of a message in a group chat
- Screenshot of an email to your class
- Photograph of you promoting the survey in-person

The NSS is only available for Final-Year students, if you aren't a final year, you should promote the MMEs



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So the feedback you all have given has been discussed with Neil (course leader) and we have some things that are soon going to get done. Thankyou for raising your voices and giving feedback ❤️

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Feedback by Dan: Timetable issue. It has been resolved and he is saying nothing will happen again, hopefully.

Feedback by Mike: More assignment support will be given from now on by every lecturer and Neil confirmed that

7:21 PM ✓

Hey everyone,

Hope you have had a great half sem, its almost mid of our module so can you all please take a moment to do a mid module review? It will help our professors to make our experience better.

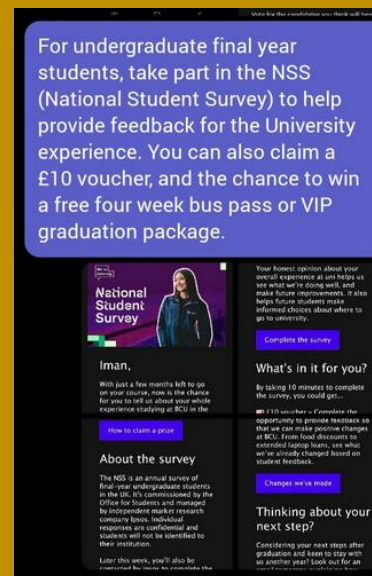
Here is the link: 📄

<https://forms.office.com/e/7wrRfLR46s>

Cheers,

Your course rep 🙏

1:28 PM ✓



Hey everyone, hope you're all doing well! 🙌 Just a quick reminder to please fill out the mid-module review survey when you get a chance. Your honest feedback is really valuable and helps the lecturers understand what's working and what could be improved. It's a great way to make sure the rest of the module is even better. Thanks in advance for your help! 🙌

10:40 am ✓

✱ Attend an All-Student Council



This is manually ticked off by the ART Team after each All-Student Council

✱ Nominate a Rep for a Roary



This is manually ticked off by the ART Team once nominations for the Roaries close

✱ Join or create an Academic Society



Provide the name of the Academic Society, and the ART Team will verify your membership

✱ Promote an NUS Campaign



Choose one of the campaigns from [nus.org.uk](https://www.nus.org.uk) that resonates with you or the students on your Course, and encourage them to sign up to support it.

Upload a screenshot of your message/post promoting the campaign

Hi guys, as you know - none of us have any money!!!
The NUS are running a campaign to change student finance to make sure we have access to enough money to live while we're at uni
It takes 2 seconds to sign their petition
<https://www.nus.org.uk/end-student-poverty>

Poor living conditions mean poor grades. Will you join the call for homes fit for students?

We know that poor living conditions mean poor grades - but too many students cannot access safe, affordable and secure housing. Will you join the call for homes fit for students?

➡ [nus.org.uk](https://www.nus.org.uk)

Hiiii everyone

My mouldy room is finally sorted 😭😭😭

Buuuut when I was chatting to people for help, they mentioned a petition to help make new laws to protect students in dodgy houses

It's run by the NUS and you just sign up with your email!

<https://www.nus.org.uk/fix-student-housing>

11:43 ✓

* Promote the BCUSU Officer Elections to your classmates



Upload a screenshot of your message/post promoting the election.

This could be a post you have made yourself, or a link or repost of official BCUSU content from social media.

You may promote either the Nominations (encouraging people to run for a position) or Voting (encouraging people to cast their votes)

*You **MUST NOT** promote any single candidate or their campaign. If you are unsure, or are a candidate in the election, please check with the ART team!*

