

Representatives and Student Groups Support

Standing for election can be confusing, whether you are a candidate, onlooking rep or society committee - or even all three. This year we will be emailing information about candidates and voting out to all of your members on your behalf and we have also laid out some guidance for the election period to make things easier for you during this time.

If you are on a society committee during the 2022 Officer Elections, here is some pointers on what you can and can't do during the Elections.

- ✓ Have a formal committee meeting that your secretary minutes to endorse a maximum of 1 candidate.
 - **Please remember to send the minutes (minutes are a written/recorded log of what has been said at the meeting, how the count happened and the results) to studentvoice@bcu.ac.uk. If you have any questions about endorsements, taking minutes or holding a democratic vote, please let the team know.**
- ✗ If you are standing as a candidate in the election, you cannot take part in a society endorsement meeting.
- ✗ If you currently have admin access to a society page, you cannot use this and it will be removed for the duration of the election period. This includes access to mailing lists.
- ✓ Post on your social media about the candidate you are endorsing and supporting as a society (or if you are a candidate, the society that are supporting you)

If you are a Course or School rep during the 2022 Officer Elections, here is some pointers on what you can and can't do during the Elections.

If you are a Course or School Rep during the Elections.

- ✓ You can promote voting in a generic way on all your rep groups for example you are free to repost official BCUSU content promoting the elections.
- ✓ If you are running for a position, it's fine to let people know you are a rep during the campaign.
- ✗ You must not use your rep groups on WhatsApp, Teams or Facebook or any other platform to campaign for or support yourself or any other candidates.

During signup for the Course Rep role you may have given your phone number and other information but this was on the basis that the information would only be used for rep activities.

By agreeing to the following statement and applying to become a Course Rep, you are giving BCUSU (your Students' Union) permission to access and store: your name, university email address, course information, Student ID number and year of study, in a digital database.

*This information will be used **in relation to your role as a Course Rep** but it will be distributed to the relevant staff and students within both the University and your Students' Union including: BCUSU Staff, Course Leaders, Heads of Schools, Associate Deans, School Reps and other Course Reps within your school. This is done where necessary in relation to your role.*

*At the end of the survey, there is an option to give your phone number, which will only be sent and used by your School Rep(s) to contact you about rep issues in your School
(this is completely optional.)*