



Your Society or Sport name:

Please make sure this new society/sport doesn't duplicate any existing BCUSU societies, sports or services: www.bcusu.com/get-involved

Your Committee Members

Every society/sport needs a committee of at least 3 students. Complete this table with the details of the individuals that will be on your committee.

| Committee Role | Full Name | University Email Address | Student Number |
|----------------|----------------------|--------------------------|----------------------|
| President | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Treasurer | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Secretary | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Student Interest

Every society must have a minimum of 10 members, therefore before we launch your society we will ask you to get 10 students to register their interest for your society on our website. Your allocated Student Group Coordinator will set this up for you and will email you the link once it is ready.

Planning Ahead

Your committee will be responsible for running events and activities. Let us know what you plan to achieve through your society/sport so that we can help you to meet these aims and goals.

Overall Aim:

Specific Goals:

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Membership Fees

All of our sports and societies are asked to charge a fee to cover some of the costs of running a group. Societies must charge a minimum of £3 and sports teams must charge enough to self-fund their sport for the first year.

Please state what you would like your membership fee to be based on the information above:

How the Students' Union Supports You

Once you have uploaded this form onto iAsk, you will be allocated a Student Group Coordinator to support your group. They will organise an informal meeting with your committee to introduce you to being Team BCU Leaders. It's also a great chance for you to ask any questions that you will have! Here are some of the topics that will be discussed in the meeting:

- Finances
- Promoting your society/sport
- Setting up your website page
- TeamBCU Leaders Hub
- Staff Updates
- TeamBCU Training
- Reward and recognition

Time to Submit Your Idea!

In order to be environmentally friendly we ask that you don't print this form, and submit it to us digitally instead. Please upload this form to iAsk by following the steps below:

1. Log in here: <https://iask.bcu.ac.uk> and select 'FAQs'.
2. Scroll down to the Students' Union category and select 'Starting a Student Group'.
3. Select the 'Log an Enquiry' button.
4. Attach your form onto the enquiry then submit it.

Once you've uploaded your form we'll be in touch to organise a time to meet with you. See you soon!