Society Start-Up Form

**Society Name:** [Insert your society’s name here]

**Committee Members**

Every society needs a minimum of four committee positions, which are listed below. To find out more about each role, watch this video: <https://youtu.be/RLjPy_dkAjo>

Complete this table with the details of the BCU students that will be on your committee.

|  |  |  |  |
| --- | --- | --- | --- |
| Committee Role | Full Name | University Email | Student ID Number |
| President |  |  |  |
| Treasurer |  |  |  |
| Secretary |  |  |  |
| Participation and Inclusion Officer |  |  |  |

**Society Description**

Please explain the aim of your society and what you plan to do. We will use this description to explain your society to other students, by putting it on your society’s website page.

**Our society will…**

[Describe your society here]

**Goals for the Year**

Write three goals that you hope to achieve as a society by the end of the academic year. For example, what events would you like to have completed or how many members would you like to be signed up?

1. [Insert Goal]
2. [Insert Goal]
3. [Insert Goal]

**Society Funding**

BCUSU is a charity and has limited funding, therefore we ask that you charge a minimum of £3.00 for an annual membership to your society. Your society’s membership fee income is used to help fund your own activities. If you think your society may need more money than £3 per member, you can choose a higher price.

**Based on this information, how much would you like to charge for an annual membership to your society?** [£: Insert price here]

**BCUSU Support**

Once your society has been approved, one of our Student Group Coordinators will contact you to arrange an informal Society Start Up Meeting. The meeting will cover all of the information you need to know for running a society successfully.

**Submit Your Application**

Ready to send in this application to start a new society? Save this document and email it to tom.clarke@bcu.ac.uk.